



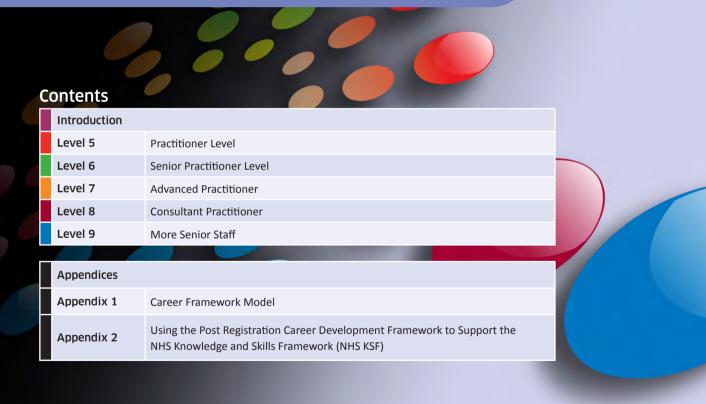
Post Registration Career Development Framework

for Nurses, Midwives and Allied Health Professionals in Scotland



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Introduction

The Post Registration Career Development Framework provides an infrastructure to support the continuing and changing development needs of the nursing, midwifery and allied health professionals (NMAHP) workforce. Whether you are a nurse, a midwife or an allied health professional the Framework will help you to assess your learning needs and plan for your continuing development.

The evolving nature and rapid pace of change in 21st century healthcare requires NMAHPs to be able to respond flexibly to meet the changing needs of patients and their families. Adaptability, transferable skills and consistency across the different levels of the Career Framework for Health (Skills for Health, 2006; Scottish Government, 2009) (Appendix 1) are vital in meeting these needs.

The Post Registration Career Development Framework identifies key aspects of practice transferable across discipline specific and speciality groups. It supports consistency of approach across different professional and speciality groups, enabling benchmarking between specialities and supporting transferability of staff across geographical areas. The framework is unique as it is the first time a consistent benchmark has been provided for all NMAHPs across the Career Framework for Health.

The framework also supports the implementation of the NHSScotland Healthcare Quality Strategy by assisting individuals and organisations to identify and address developmental and educational needs to provide high quality healthcare.

The higher level nature of this Framework provides structure and cohesion for context and speciality specific, professional and competency frameworks. The framework will also help practitioners identify the NES initiatives e.g. Flying Start NHS®, Effective Practitioner, Advanced Practice which can support their development at each level of the Career Framework for Health.

Development of the Framework

Development of the Post Registration Career Development Framework has been informed by previously developed career frameworks intended for individual specialisms e.g. neonatal, sexual and reproductive health, occupational health. These frameworks were used to identify commonalities between specialisms and professional disciplines.

Development has also been informed by:-

- Nursing and Midwifery Council (NMC) standards for preregistration education
- Health Professions Council (HPC) standards for pre-registration education
- Flying Start NHS®
- Effective Practitioner
- NHS Leadership Framework
- Advanced Practice pathways
- Consultant NMAHP pathway

The Framework has been developed in parallel with the Scottish Government work on Modernising Nursing in the Community (District Nursing and Public Health Nursing - Heath Visiting and School Nursing Frameworks) and has both informed and been informed by this initiative.

Several other speciality frameworks, based on this overarching Post Registration Career Development Framework have already been developed or are in development e.g. infection control nursing, health protection.

The Post Registration Career Development Framework will continue to evolve and be influenced by developments in healthcare policy, legislation and professional codes and standards.

Links to documents

A Career and Development Framework for Neonatal Nurses in Scotland

<u>Career Framework for Nursing in Sexual & Reproductive Health</u>
<u>Career & Development Framework for Nursing in Occupational</u>
Health

Structure

The Post Registration Career Development Framework has two key parts **levels of practice** and **pillars of practice**.

Levels of Practice

The Framework is based on levels 5-9 of the Career Framework for Health (Skills for Health, 2006; Scottish Government, 2009) (Appendix 1). The overview for each level of practice provides a description of the attributes expected and suggests the qualifications and Scottish Credit and Qualifications (SCQF) levels that might be expected.

Pillars of Practice

The framework is built on existing NMAHP initiatives using the four pillars of practice:

- Clinical Practice
- Facilitation of Learning
- Leadership
- Evidence, Research and Development.

The latter three pillars are generic to all NMAHPs and can be applied to the specific context in which you work. The Clinical Practice pillar also contains common elements of practice applicable to all practitioners. The Clinical Practice pillar can, however be further developed to reflect the particular requirements of speciality groups. Examples of how this has been done can be found on the Modernising Nursing in the Community website.

The emphasis on each pillar at a particular level of the framework will vary according to specific roles e.g. for level 5 the clinical pillar may be most important whereas at level 8 the leadership pillar may predominate.



The Leadership Pillar incorporates management and reflects NHSScotland's leadership development strategy. This "recognises the distinct but complementary roles of management and leadership. Management (transaction) is about coping with complexity.....Leadership (transformation) is about proactively enabling change through people." Both management and leadership are needed during times of complexity and change.

A broad matching of the pillars of practice against the core and specific dimensions of the NHS Knowledge and Skills Framework has also been undertaken (Appendix 2). NB: it should be noted that there is no direct link between the levels of the Career Framework for Health and Agenda for Change paybands.

Each of the pillars of practice is divided into Aspects of Practice

Pillar of Practice	Aspects of Practice	
Clinical Practice	Safe, effective and person-centred care	
	 Professional Judgment and Decision Making 	
Facilitation of Learning	Learning, teaching and assessmentCreation of the learning environment	
Leadership	Team work and development Professional and organisational leadership	
Evidence, research and development	Evidence into practice	

Sphere of responsibility, key knowledge, skills and behaviours and opportunities for educational and professional development are outlined for each aspect of practice.

Using the Framework

This Post Registration Career Development Framework uses the Career Framework for Health (Appendix 1) to provide a useful visual tool to help individuals plan their career development more easily.

Career development can happen in different ways. You may wish to develop to higher levels of responsibility, knowledge and skills (vertical progression) or you may wish to remain at the same level of the Career Framework but build on your existing knowledge and skills by moving to a different speciality or focus on a particular career pathway e.g. a clinical research career (horizontal progression).

If you are a **Practitioner** you can use the Framework to:

- guide your professional development moving from newly qualified novice practice, towards experienced, expert practice
- continue to develop within your current level of practice.

If you are a **Manager** the Framework will help you to:

- support discussions that take place as part of professional development reviews
- inform development opportunities
- inform succession planning
- support service redesign and skill mix

If you are an **Educator** the Framework will help you to:

 Plan and deliver education and training to meet the rapidly changing needs of practitioners

The first step in using the Framework is to identify your current level of practice. The level overviews will help you to identify which level you are currently working within.

Once you have identified the appropriate level of practice you can explore the knowledge, skills and behaviours expected from practitioners working at that level. This will help you to identify your learning and development needs. You may find it helpful to discuss this with your manager.

The framework is cumulative and practitioners are expected to have achieved the criteria stated at lower levels in addition to the criteria for their current level of practice.

As a practitioner or manager you can use the career framework to identify your own development needs and those of others. Accessing and using opportunities for educational and professional development will help you provide evidence for revalidation purposes and for the review processes within the NHS Knowledge and Skills Framework (Appendix 2).



Level 5 - Overview Scottish Credit Qualifications that might be expected and Qualifications **Career Framework Level Attributes** Pillars of Practice for roles at this level of the Career for Health Level Framework (SCOF) Framework Level LEVEL 5 People at level 5 will have a comprehensive, Clinical Practice Diploma Higher Education Level 8 - 10 specialised, factual and theoretical knowledge Ordinary or Honours Degree **Practitioner Level** within a field of work and an awareness of the Facilitation of Scottish Vocational Qualification (SVQ 4) boundaries of that knowledge. Learning Registered practitioners They are able to use knowledge to solve consolidating pre-Leadership problems creatively, make judgements which registration experience require analysis and interpretation, and actively and getting ready Evidence, Research for a higher level of contribute to service and self development. They and Development functioning 🗘 may have responsibility for supervision of staff or training 🛟

Pillar of Practice Clinical Practice

Aspect of Practice Safe, effective and person-centred care			
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development	
Within own practice area: -	Ability to:-	National Initiatives	
Continue to develop competence in meeting the holistic needs of patients/clients and wider public	Develop knowledge and skills appropriate to specific area of practice	Flying Start NHS® Effective Practitioner – Clinical Practice resources	
Manage and deliver safe, effective and person- centred, evidence based care and interventions	Assess situations and contribute to the identification of the root cause of a problem	Little Things Make a Big Difference	
appropriate to client needs Manage a designated caseload for a delegated area	Apply knowledge and demonstrate understanding of: • health and safety,	The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)	
of practice Assess risk and act on findings to ensure patient	standard infection control precautions COSSH regulations, risk management	The 10 Essential Shared Capabilities: Learning materials (Scotland) – (for all practitioners)	
safety	clinical governance framework locally and nationally	Learning resources on Dementia	
Share information effectively and concisely for a range of situations and contexts to ensure patient	equality and diversity policies West with in a standard and a section are adverse.	Communicating, Connecting, Caring	
safety and continuity of care	Work within protocols and standard operating procedures.	Professional Competency Frameworks	
Effectively use a range of information and	Report and document accurately	Professional Codes of Conduct	
communication technologies to support and enhance practice	Consolidate I.T. and e-health skills	Healthcare Associated Infection resources	
Use initiative while operating within organisational	Apply information governance principles to on-line activities	NHSScotland Quality Improvement Hub	
procedures	Understand the principle of informed consent and the implications of the Data Protection Act	Institute for Health Improvement (IHI) Open School resources	
Respect the dignity, wishes and beliefs of all clients, professionals and the public involving them in shared decision making and obtaining their	Understand quality improvement processes and incorporate into own practice	NES Clinical Skills Managed Education Network resources	
informed consent	Demonstrate awareness of own values and beliefs.	Scottish Patient Safety Programme resources	
Recognise and respect peoples diversity, human rights, individual differences and perspectives	Demonstrate effective care, compassion and communication skills and behaviours		
Identify health inequalities that may impact on health	Facilitate health enhancing and behaviour change activities		

Pillar of Practice Clinical Practice

Aspect of Practice Safe, effective and person-centred care

Examples of Sphere of responsibility/role

Develop effective relationships to gather information and deliver care in partnership with patients, clients and carers including enabling equity of access to services

Work with others to make reasonable adjustments for those with a disability

Key Knowledge, Skills and Behaviours

Act and influence others to incorporate non-judgemental, valuesbased care into practice

Listen and respond to views and experiences of patients and carers

Facilitate shared ownership of decision making and support the delivery of care

Opportunities for Educational and Professional Development

Local Delivery

Relevant Clinically Focused Courses e.g infection control; chemotherapy; clinical skills; long term conditions

Mandatory training e.g. Health and Safety, Equality and Diversity

Work Based Learning

Local Development/Competency Frameworks

Accredited Courses

Academic Programmes

Shadowing

Pillar of Practice Clinical Practice

Aspect of Practice Professional judgement and decision making

Within own practice area:-

Work autonomously within scope of practice to exercise judgement about actions while accepting professional accountability and responsibility

Draw on a range of sources in making judgements guided as necessary by senior colleagues regarding management and delegation to others

Ability to:-

Apply legal and ethical principles

Maintain, develop and apply knowledge of legislation, policies, procedures, protocols, professional regulation and codes of professional practice

Use critical thinking, analysis and evaluation in making clinical iudgements

National Initiatives

Professional codes of conduct

Clinical Decision Making

Flying Start NHS®

Effective Practitioner – Clinical Practice resources

The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)

The 10 Essential Shared Capabilities: Learning materials (Scotland) - (for all practitioners)

Local Delivery

Accredited Courses

Work Based Learning

Academic Programmes

Shadowing

Pillar of Practice Facilitation of Learning
Aspect of Practice Learning, Teaching and Assessment

Examples of Sphere of responsibility/role

Be responsible and accountable for keeping own knowledge and skills up to date through continuing personal and professional development and engagement with clinical supervision and mentorship

Facilitate students and others to develop their knowledge and competence, using a range of professional and personal development skills

Provide education to clients, and families to ensure active involvement in their care

Conduct a fair, objective and timely assessment of learners

Key Knowledge, Skills and Behaviours

Ability to:-

Learn from experience through supervision, feedback, reflective practice techniques and evaluation

Motivate, stimulate and encourage others to facilitate the learning process

Apply core skills in practice assessment/teaching/facilitation techniques

Opportunities for Educational and Professional Development

National Initiatives

<u>Effective Practitioner</u> – Learning, Teaching and Supervision resources

Quality Standards for Practice Placements

Learning styles

Local Delivery

Mentor Preparation

Vocational Assessor Qualification

Practice Education Sessions e.g. Mentor updates, Managing failing students; Clinical learning environment

Work Based Learning

Accredited Courses

Academic Programmes

Scottish Multi-disciplinary Maternity Development Programme

Remote and Rural Healthcare Educational Alliance

Pillar of Practice Facilitation of Learning

Aspect of Practice Creation of the learning environment

Contribute to creation of an effective learning environment ensuring facilitation opportunities for students Participate in educational audit Ability to: Use core facilitation and teaching skills Develop educational materials Understand improvement approaches such as learning audit and appreciative enquiry Use models of supervision/mentorship Was models of supervision/mentorship Key Knowledge, Skills and Behaviours Ability to: Use core facilitation and teaching skills Develop educational materials Understand improvement approaches such as learning audit and appreciative enquiry Use models of supervision/mentorship Mentor Preparation Vocational Assessor Qualification Practice Education Sessions e.g. Mentor updates, Managing failing students Work Based Learning Accredited Courses Academic Programmes	Aspect of Practice Creation of the learning environment			
environment ensuring facilitation opportunities for students Participate in educational audit Use core facilitation and teaching skills Develop educational materials Understand improvement approaches such as learning audit and appreciative enquiry Use models of supervision/mentorship Effective Practitioner — Learning, Teaching and Supervision resources Quality Standards for Practice Placements Learning Styles Local Delivery Mentor Preparation Vocational Assessor Qualification Practice Education Sessions e.g. Mentor updates, Managing failing students Work Based Learning Accredited Courses	Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours		
Scottish Multi-disciplinary Maternity Development Programme Remote and Rural Healthcare Educational Alliance	environment ensuring facilitation opportunities for students	Use core facilitation and teaching skills Develop educational materials Understand improvement approaches such as learning audit and appreciative enquiry	Effective Practitioner – Learning, Teaching and Supervision resources Quality Standards for Practice Placements Learning Styles Local Delivery Mentor Preparation Vocational Assessor Qualification Practice Education Sessions e.g. Mentor updates, Managing failing students Work Based Learning Accredited Courses Academic Programmes Scottish Multi-disciplinary Maternity Development Programme	

Pillar of Practice Leadership

Aspect of Practice Team Work and Development			
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development	
Act as a positive role model	Ability to:-	National Initiatives	
Work independently as well as in teams to	Develop clinical leadership behaviours and skills	Flying Start NHS® - Teamwork	
coordinate, delegate and supervise care for a designated group of individuals	Give and receive feedback in a open, honest and constructive manner	Effective Practitioner – Leadership and Management resources	
Work effectively across professional and agency boundaries, actively involving and respecting the		Early Clinical Careers Fellowships	
contribution of others		AHP Fellowships	
		Senior AHP Framework	
		Knowledge Network Good Practice Toolkits	
		Local Delivery	
		Short Introductory Courses for Leadership	
		Work Based Learning	
		Accredited Courses	
		Academic Programmes	

Pillar of Practice Leadership

Aspect of Practice Professional and Organisational Leadership

Examples of Sphere of responsibility/role

Identify priorities, manage time and resources effectively to ensure that quality of care is maintained or enhanced

In conjunction with senior NMAHPs, monitor and evaluate standards of care to ensure the delivery of safe, effective and person-centred care (Scottish Government 2010) <table-cell-rows>

Responsible for aspects of clinical effectiveness and management of resources

Recognise own accountability to act where performance and practice of self and others should be improved.

Recognise early signs of poor performance and take appropriate measures

Identify unacceptable or unfair treatment of self or colleagues and act to inform senior colleagues

Engage in any required change management

Participate in monitoring the effectiveness and impact of change

Seek opportunities to improve the service for example, by generating ideas for innovation and solution

Recognise the importance of confidentiality and appropriate disclosure

Awareness of how organisational goals are reflected in personal and team objectives

Build professional networks promoting exchange of knowledge, skills and resources in relation to work and health

Key Knowledge, Skills and Behaviours

Ability to:-

Respond autonomously and confidently to planned and uncertain situations, managing self and others confidently

Develop skills in:

- negotiation
- influencing
- organisation
- problem solving
- sustaining arguments to solve problems
- resource management

Consolidate:

- critical thinking skills
- analytical skills
- evaluation skills
- interpersonal skills

Understand improvement approaches to support service enhancement

Understand implications for practice of key legal and ethical issues

Opportunities for Educational and Professional **Development**

National Initiatives

Flying Start NHS® - teamwork

Effective Practitioner – Leadership and Management resources

Early Clinical Careers Fellowships

AHP Fellowships

Senior AHP Framework

Knowledge Network Good Practice Toolkits

Local Delivery

Short Introductory Courses for Leadership

Work Based Learning

Accredited Courses

Academic Programmes

Pillar of Practice Evidence, Research and Development
Aspect of Practice Evidence into Practice

Examples of Sphere of responsibility/role

Access databases on research and evidence and use to underpin own practice

Assess own practice and interventions against person-centred outcomes

Contribute to review of impact of NMAHP interventions on the wider individual/ patient experience

Consolidate understanding and application of different research approaches

Identify ideas for research/development activity from own practice

Contribute to data gathering activities such as audit and evaluations

Key Knowledge, Skills and Behaviours

Ability to:-

- search databases and apply information literacy skills
- demonstrate confidence in using information technology skills and systems
- access and apply research to support practice

Ability to demonstrate knowledge of:-

- local processes that contribute to quality improvement e.g. Releasing Time to Care, user defined and person-centred initiatives such as Talking Points
- research governance ethics, data protection, confidentiality

Opportunities for Educational and Professional Development

National Initiatives

Flying Start NHS®

Effective Practitioner - Evidence into Practice

Knowledge Network Evidence into Practice

Knowledge Network Good Practice Toolkits

Professional Body Research and Development resources

Joanna Briggs Institute

Cochrane Collaboration Library

 $\underline{\hbox{Governance arrangements for research ethics committees.}}$

A harmonised edition. Department of Health, 2011.

NHSScotland Quality Improvement Hub

<u>Institute for Health Improvement (IHI) Open School</u>

resources

Framework for measuring impact

Local Delivery

Research Courses/Modules

Local NHS Boards Research Starter Packs

Local Research, Development and Clinical Effectiveness

Resources

Local Research Forums

Local Journal Clubs

Local Writing Groups



Level 6 - Overview

Career Framework for Health Level	Level Attributes	Pillars of Practice	Qualifications that might be expected for roles at this level of the Career Framework	Scottish Credit and Qualifications Framework (SCQF) Level
LEVEL 6 Senior Practitioner Level A higher degree of autonomy and responsibility than Level 5 in the clinical area. Non clinical staff who would be managing one or more service areas •	People at this level require a critical understanding of detailed theoretical and practical knowledge, are specialist and /or have management and leadership responsibilities. They demonstrate initiative and are creative in finding solutions to problems. They have some responsibility for team performance and service development and they consistently undertake self development.	Clinical Practice Facilitation of Learning Leadership Evidence, Research and Development	Ordinary or Honours Degree Graduate Diploma Scottish Vocational Qualification (SVQ 4)	Level 9/10

Pillar of Practice Clinical Practice

Aspect of Practice Safe, effective and person-centred care

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Ability to:-

National Initiatives

Development

Within own practice area: -

Further develop competence and innovation in the management and delivery of care and interventions appropriate to client need

Work autonomously and as part of team, using knowledge, skills and the evidence base to facilitate the delivery of safe, effective and personcentred care

Assume accountability and responsibility for specific elements of service delivery

Assess, investigate and communicate/act on risk

Incorporate clinical governance into own practice and support others to do so

Support others to incorporate quality improvement processes into practice

Provide and share complex information effectively and concisely for a range of situations and contexts to ensure patient safety and continuity of care

Identify health inequalities

Apply specialist knowledge, skills and behaviours appropriate to specific area of practice

Key Knowledge, Skills and Behaviours

Contribute to the development and review of protocols and standard operating procedures

Appraise and identify significant aspects in conversations with others and respond appropriately

Understand the concept and nature of inequalities in health and wellbeing

Flying Start NHS®

Effective Practitioner – Clinical Practice resources

Opportunities for Educational and Professional

Little Things Make a Big Difference

The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)

The 10 Essential Shared Capabilities: Learning materials (Scotland) – (for all practitioners)

Learning resources on Dementia

Healthcare Associated Infection resources

Professional competency frameworks

Leading Better Care Education and Development Framework Education and Development Framework for Senior Charge Nurses/Midwives and Team Leaders in all areas of practice

Advanced Practice Toolkit

NHSScotland Quality Improvement Hub

Institute for Health Improvement (IHI) Open School Resources

NES Clinical Skills Managed Education Network resources

Scottish Patient Safety Programme resources

Communicating, Connecting, Caring

Level 6 - Senior Practitione			
Pillar of Practice Clinical Practice Aspect of Practice Safe, effective and person-centred care			
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development	
		Local Delivery	
		Relevant Clinically Focused Courses e.g infection control; chemotherapy; clinical skills; long term conditions	
		Mandatory Training e.g. Health and Safety, Equality and Diversity	
		Programme of Preparation for Supervisors of Midwives, Local Supervising Authority resources	
		Accredited Courses	
		Work Based Learning	
		Academic Programmes	

Aspect of Practice Professional judgement and decision making			
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development	
Within own practice area:-	Ability to:-	National Initiatives	
Work autonomously with freedom to exercise judgement about actions guided by professional accountability and responsibility.	Reflect in practice on own values and beliefs and support others in ethical decision making	Professional Codes of Conduct <u>Clinical Decision Making</u>	
Draw on a range of sources in making judgements	Use critical thinking to explore and analyse evidence, cases and situations in clinical practice Flying Start NHS®	Flying Start NHS®	
including precedent, clearly defined policies, procedures and protocols.		Effective Practitioner – Clinical Practice resources	
procedures and protocols.		<u>Little Things Make a Big Difference</u>	
		The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)	
		The 10 Essential Shared Capabilities: Learning materials (Scotland) – (for all practitioners)	
		Leading Better Care Education and Development Framework Education and Development Framework for Senior Charge Nurses/Midwives and Team Leaders in all areas of practice	
		Advanced practice toolkit	
		Local Delivery	
		Accredited Courses	
		Work Based Learning	
		Academic Programmes	
		Shadowing	

Pillar of Practice Facilitation of Learning
Aspect of Practice Learning, Teaching and Assessment

Examples of Sphere of responsibility/role

Identify and support the achievement of learning needs of individuals/team in response to service need and personal development planning

Evaluate the effectiveness of educational interventions

Consolidate own assessment skills and support others in making assessment judgements

Participate in uni- and multi-disciplinary teaching and student selection in HEIs and/or other education organisations

Key Knowledge, Skills and Behaviours

Ability to:-

Consolidate core skills to support workplace learning

Reflect on practice and support reflection in others

Understand and apply standards and guidelines that underpin a quality learning environment

Undertake and respond to evaluation of learning

Opportunities for Educational and Professional Development

National Initiatives

<u>Effective Practitioner – Learning, Teaching and Supervision</u> resources

Quality Standards for Practice Placements

Testing for the Best

<u>Generic guiding principles for those supporting learning in</u> the workplace

<u>Leading Better Care Education and Development</u>
<u>Framework</u> Education and Development Framework for
Senior Charge Nurses/Midwives and Team Leaders in all
areas of practice

Advanced Practice Toolkit

Learning styles

Local Delivery

Mentor Preparation

Vocational Assessor Qualification

Practice Education Sessions e.g. Mentor updates, Managing failing students; Clinical learning environment

Post Graduate certificate in Teaching Learning and Assessment

Work Based Learning

Accredited Courses

Academic Programmes

Scottish Multi-disciplinary Maternity Development Programme

Remote and Rural Healthcare Educational Alliance

Pillar of Practice Facilitation of Learning

Aspect of Practice Creation of the learning environment

Aspect of Practice Creation of the learning environment			
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development	
Examples of Sphere of responsibility/role Create an effective learning environment that ensures learning opportunities for staff and students Lead/participate in educational audit and learning needs analysis Facilitate access to a range of clinical support strategies (mentoring, coaching, clinical supervision and action learning) Support ongoing mandatory learning including orientation, induction and relevant educational/ development opportunities	Key Knowledge, Skills and Behaviours Demonstrate high level of skill in facilitation, support, supervision and developing learning needs analysis Use a range of information to review/evaluate the learning environment		
		Mentor Preparation Vocational Assessor Qualification Practice Education Sessions e.g. Mentor updates, Managing failing students Post Graduate certificate in Teaching Learning and Assessment Work Based Learning Accredited Courses Academic Programmes Scottish Multi-disciplinary Maternity Development Programme Remote and Rural Healthcare Educational Alliance	

Pillar of Practice Leadership

spect of Practice Team Work and Development

Aspect of Practice Team Work and Development			
	Opportunities for Educational and Professional Development		
responsibility Contribute to and manage other members of a team by sharing information and expertise Contribute to the achievement of the teams' purpose and objectives Manage professional development of individuals and groups Become familiar with recognised workload assessment and skill mix tools Effectively manage others Be receptive to the contribution of others Implement suggestions for own improvement and that of others Understand and use NHS KSF	Effective Practitioner — Leadership and Management resources Early Clinical Careers Fellowships AHP Fellowships Senior AHP Framework AHP Advanced Practice Education and Development Framework Musculoskeletal Services (MSK) Leading Better Care Education and Development Framework Education and Development Framework Education and Development Framework For Senior Charge Nurses/Midwives and Team Leaders in all areas of practice Advanced Practice Toolkit Knowledge Network Good Practice toolkits Local Delivery Short introductory courses for leadership Short leadership courses (e.g. 3 day Inspired to Lead) First line management training Work based learning Accredited courses Academic programmes Shadowing Guided participation in managing practice		

Pillar of Practice Leadership

Aspect of Practice Professional and Organisational Leadership

Examples of Sphere of responsibility/role

Act as a change agent

Provide leadership for quality improvement and service development to enhance people's wellbeing and experiences of healthcare

Encourage staff to contribute ideas and solutions for quality improvement and innovation

Actively contribute to a variety of professional networks e.g. managed knowledge networks (MKN), professional learning

Negotiate and influence locally in terms of professional practice and in relation to health care

Recognise early signs of poor performance and take appropriate measures to address concerns.

Respond in a transparent and structured way to any complaints from staff about the unacceptable or unfair behaviours of other members of the team

Key Knowledge, Skills and Behaviours

Ability to:-

Organise and implement change

Support others to improve and enhance practice

Display creativity and innovation in exploring and implementing possible solutions to problems and evaluate their effectiveness

Lead, persuade and influence others effectively

Contribute to effective management of a budget in conjunction with others

Opportunities for Educational and Professional Development

National Initiatives

<u>Effective Practitioner – Leadership and Management resources</u>

AHP Fellowships

Senior AHP Framework

AHP Advanced Practice Education and Development Framework Musculoskeletal Services (MSK)

<u>Leading Better Care Education and Development</u>
<u>Framework Education and Development Framework for Senior Charge Nurses/Midwives and Team Leaders in all areas of practice</u>

Advanced Practice Toolkit

Local Delivery

Short Introductory Courses for Leadership

Short Leadership Courses (e.g. 3 day Inspired To Lead)

First Line Management Training

Work Based Learning

Accredited Courses

Academic Programmes

Programme of preparation for supervisors of midwives, Local Supervising Authority resources

Pillar of Practice Evidence, Research and Development
Aspect of Practice Evidence into practice

Examples of Sphere of responsibility/role

Identify and use skills and knowledge of staff to support or undertake research related activity such as audit, evaluation, and wider research for benefit of the organisation

Use research related approaches to assess how evidence is being used to inform the quality of care of individuals by self and others

Observe and record data using appropriate methods, tools and technology for complex audits or clinical trials or projects

Participate in research related activity including analysis of information

Identify and disseminate information on NHS Board/University programmes of research/forums/ special interest groups/networks relevant to area of practice

Contribute to the development of guidelines and policy at local and where appropriate at regional and national level

Share research activity findings through local bulletins, team meetings forum/professional journals

Key Knowledge, Skills and Behaviours

Ability to:-

Understand different research approaches, methods and analysis

Adhere to research governance for self and others

Support others to understand audit/evaluation and quality improvement approaches,

Assist others to access, use and apply evidence from databases relevant to area of practice

Opportunities for Educational and Professional Development

National Initiatives

Flying Start NHS®

Effective Practitioner - Evidence into Practice

Knowledge Network Evidence into Practice

Knowledge Network Good Practice Toolkits

Professional Body Research and Development resources

Joanna Briggs Institute

Cochrane Collaboration Library

Governance arrangements for research ethics committees.

A harmonised edition. Department of Health, 2011.

NHSScotland Quality Improvement Hub

Institute for Health Improvement (IHI) Open School resources

Leading Better Care Education and Development

<u>Framework</u> Education and Development Framework for Senior Charge Nurses/Midwives and Team Leaders in all areas of practice

Advanced Practice Toolkit

Framework for measuring impact

Local Delivery

Local NHS Board Research Starter Packs

Local Research, Development and Clinical Effectiveness resources

Local Research Forums

Local Journal Clubs

Local Writing Group



Level 7 - Overview Scottish Credit Qualifications that might be expected and Qualifications **Career Framework Level Attributes Pillars of Practice** for roles at this level of the Career for Health Level Framework (SCOF) **LEVEL 7** People at level 7 of the career framework Clinical Practice Post Graduate Certificate/ Diploma Level 11 have a critical awareness of knowledge issues Masters Degree **Advanced Practitioner** in the field and at the interface between Facilitation of Level different fields. They are innovative, and have Learning a responsibility for developing and changing practice and/or services in a complex and Leadership Experienced clinical unpredictable environment • practitioners with a high level of skill and Evidence, Research theoretical knowledge. and Development Will make high level clinical decisions and manage their own workload. Non-clinical staff who would be managing one or more areas 🕕

Pillar of Practice Clinical Practice
Aspect of Practice Safe, effective and person-centred care

Examples of Sphere of responsibility/role

Key Knowledge, Skills and Behaviours

Development National Initiatives

Within own practice area: -

Develop advanced competence, innovation and leadership in the management and delivery of care interventions appropriate to client

Practice autonomously and as part of a team, using advanced knowledge, skills, critical thinking and evidence.

Lead/participate in a wide range of effective healthcare interventions including assessment and problem solving to manage actual or potential risk

Assess situations, identify the root causes of a complex problem and then take a lead in clinical governance in specific areas of practice

Assume operational accountability and responsibility for the service/ elements of service delivery

Contribute to the development of organisational objectives and create opportunities to involve other practitioners

Identify and share more complex information effectively and concisely for a range of situations and contexts to ensure patient safety and continuity of care

Work as part of a team with other services and across multi-agency boundaries to access hard to reach groups

Promote and act to influence others to incorporate non-judgemental, values-based care into practice

Ability to:-

Apply advanced skills, knowledge and behaviours relevant to specific area of practice

Assess, diagnose, plan, implement and direct care/ interventions and evaluate effectiveness

Manage complexity

Develop and support the implementation of policies, protocols and standard operating procedures to reflect national policy and legislation

Lead on implementation of organisational Clinical governance framework in own area of practice and support others in its use

Document and report clearly to ensure accuracy, continuity of care and enhance understanding by others

Interpret and respond to patient/carer feedback suggestions and complaints in a timely and sensitive manner

Use interpersonal skills to develop and promote a culture that promotes patient-centred, safe and effective care.

Create opportunities for patients/carers to feedback on experiences of care

Encourage others to listen to and respond to feedback from patients and carers

Work in a positive way with difference and diversity

Understand how health and wellbeing needs and outcomes are monitored

Advanced Practice Toolkit

AHP Advanced Practice Musculoskeletal Services (MSK)

Opportunities for Educational and Professional

<u>Leading Better Care Education and Development</u>
<u>Framework Education and Development Framework for Senior Charge Nurses/Midwives and Team Leaders in all areas of practice</u>

Better Together Programme

Little Things Make a Big Difference

The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)

The 10 Essential Shared Capabilities: Learning materials (Scotland) – (for all practitioners)

Learning resources on Dementia

Healthcare Associated Infection resources

Professional competency frameworks

NHSScotland Quality Improvement Hub

<u>Institute for Health Improvement (IHI) Open School</u> Resources

Scottish Patient Safety Programme

NES Clinical Skills Managed Education Network resources

Communicating, Connecting, Caring

Level / - Auvanceu Practitio	лег			
Pillar of Practice Clinical Practice Aspect of Practice Safe, effective and person-centred care				
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development		
Promote respect and support others to consider		Local Delivery		
the dignity, wishes and beliefs of all clients involving them in shared decision making		Contemporary Clinical Updates		
Act on feedback from patients/clients/wider public to inform and improve practice		Mandatory Training e.g. Health and Safety, Equality and Diversity		
		Local Development/Competency Programmes		
		Work Based Learning		
		Accredited Courses		
		Programme of Preparation for Supervisors of Midwives		
		Academic Programmes		
		Shadowing		

Pillar of Practice Clinical Practice	
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Aspect of Practice Professional judgement and decision making

Examples of Sphere of responsibility/role

Kev Knowledge, Skills and Behaviours

Development

Within own practice area:-

Practice autonomously demonstrating expert problem solving and clinical decision making skills while demonstrating professional accountability and responsibility

Ability to:-

Quickly analyse complex situations, identify important aspects and take appropriate action

Use critical thinking to explore and analyse evidence and situations in practice enabling a high level of judgement and decision making

National Initiatives

Clinical Decision Making

Professional Codes of Conduct

Advanced Practice Toolkit

AHP Advanced Practice Musculoskeletal Services (MSK)

Leading Better Care Education and Development

Opportunities for Educational and Professional

Framework Education and Development Framework for Senior Charge Nurses/Midwives and Team Leaders in all areas of practice

Better Together Programme

Little Things Make a Big Difference

The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)

The 10 Essential Shared Capabilities: Learning materials (Scotland) – (for all practitioners)

Local Delivery

Work Based Learning

Accredited Courses

Academic Programmes

Shadowing

Pillar of Practice Facilitation of Learning
Aspect of Practice Learning, Teaching and Assessment

Examples of Sphere of responsibility/role

Design, plan, implement and evaluate learning and development programmes

Provide advice and support to other practitioners

Engage with education providers to contribute to curriculum development and delivery

Take a lead role in ensuring the application of standards and guidelines that underpin a quality learning experience e.g. mentorship and practice learning standards

Key Knowledge, Skills and Behaviours

Ability to:-

Act as an experienced work based learning educator/assessor

Develop and facilitate use of educational materials for students, staff and service users

Role model skills in assessment of competence

Opportunities for Educational and Professional Development

National Initiatives

Quality Standards for Practice Placements

<u>Leading Better Care Education and Development</u>
<u>Framework</u> for Senior Charge Nurses/Midwives and Team
<u>Leaders in All Areas of Practice</u>

Testing for the Best

Generic guiding principles for those supporting learning in the workplace

Advanced practice toolkit

Learning Styles

Local Delivery

Practice Education Sessions e.g. Mentor updates, Managing failing students; Clinical learning environment,

Post Graduate certificate in Teaching Learning and Assessment

Work Based Learning

Accredited Courses

Academic Programmes

Scottish Multi-disciplinary Maternity Development Programme

Remote and Rural Healthcare Educational Alliance

Pillar of Practice Facilitation of Learning
Aspect of Practice Creation of the learning environment

Examples of Sphere of responsibility/role

Analyse the range of factors which influence learning and take account of these when planning and managing learning experiences

Build capability and capacity to support learning in practice settings

Advise service/education providers on capability and capacity for student experience in placements

Create a positive learning culture through assuring and improving the quality of educational opportunities within the work environment

Key Knowledge, Skills and Behaviours

Ability to:-

Act as an experienced mentor/clinical coach/supervisor

Role model, encourage and support teaching, supervision and mentorship skills in others

Apply quality improvement approaches and implement findings

Act on intelligence from educational audits to strengthen the workplace as a positive learning environment

Opportunities for Educational and Professional Development

National Initiatives

Quality Standards for Practice Placements

<u>Leading Better Care Education and Development</u>
<u>Framework</u> for Senior Charge Nurses/Midwives and Team
<u>Leaders in All Areas of Practice</u>

Testing for the Best

Generic guiding principles for those supporting learning in the workplace

Advanced Practice Toolkit

Learning Styles

Local Delivery

Practice Education Sessions e.g. Mentor updates, Managing failing students

Post Graduate certificate in Teaching Learning and Assessment

Work Based Learning

Accredited Courses

Academic Programmes

Scottish Multi-disciplinary Maternity Development Programme

Remote and Rural Healthcare Educational Alliance

Pillar of Practice Leadership

Aspect of Practice Team Work and Development

Examples of Sphere of responsibility/role

Provide strong and effective leadership across professional and organisational teams/boundaries

Critically review skill mix, apply workload assessment tools and use results to build a business case

Create a culture of support and empowerment for the team

Critically review team performance and use results to enhance person-centred care

Monitor the delivery of high quality person-centred care by the team, and act on the results.

Provide timely feedback to team that recognises good performance and identify areas for improvement

Key Knowledge, Skills and Behaviours

Ability to:-

Apply models of team building and group working

Apply workforce and workload assessment tools to build a business case and present evidence for team workforce development

Use conflict management and resolution strategies

Apply knowledge and understanding of the NHS KSF to enhance team performance

Opportunities for Educational and Professional Development

National Initiatives

AHP Fellowships

Senior AHP Framework

AHP Advanced Practice Education and Development

Framework Musculoskeletal Services (MSK)

Advanced Practice Toolkit

Leading Better Care Education and Development

<u>Framework</u> for Senior Charge Nurses/Midwives and Team

Leaders in All Areas of Practice

Knowledge Network Good Practice Toolkits

Six Steps Methodology (Skills for Health)

NES Skills Maximisaton Toolkit

Local Delivery

Work Based Learning

Accredited Courses

Academic Programmes

First Line Management Courses

Finance Training

Management Courses

Political Leadership

Communication Skills

Business Case Development

Report Writing

Shadowing

Guided Participation in Managing Practice

Networking

Action Learning

Pillar of Practice Leadership

Aspect of Practice Professional and Organisational Leadership

Examples of Sphere of responsibility/role

Lead and monitor clinical effectiveness and efficiency to enhance management of resources

Actively encourage involvement of service users to influence and improve person-centred care

Lead the development, delivery, monitoring and evaluation of standards of care and act on the results

Lead innovation and quality improvement and promote involvement of others

Identify poor performance and take responsibility for ensuring appropriate development opportunities are available to address concerns.

Provide support and guidance to others in identifying and managing concerns about unacceptable or unfair behaviours

Assess, lead, manage and monitor the effectiveness and impact of change

Ensure that organisational goals are reflected in personal and team objectives

Participate and influence local (and where appropriate national) policy and strategy development by supporting and developing lateral thinking in self and others

Key Knowledge, Skills and Behaviours

Role model:-

Excellent organisational skills

Creativity and innovation in exploring and implementing possible solutions

Management and leadership skills that contribute to successful change.

Ability to:-

Support implementation of local and national strategies and policies

Demonstrate partnership working

Effectively manage a budget

Lead and influence others effectively

Respond appropriately to gueries and complaints

Negotiate assertively and present a positive self image

Use advanced written and oral communication skills

Present complex information effectively in written and oral reports

Engage with colleagues using a person-centred critical approach by:-

- Listening to, and appreciating the complexity of a range of views and adopting effective questioning techniques
- Displaying a sensitive manner and using appropriate language within a range of situations

Opportunities for Educational and Professional Development

National Initiatives

AHP Fellowships

Senior AHP Framework

AHP Advanced Practice Education and Development

Framework Musculoskeletal Services (MSK)

Advanced Practice Toolkit

Leading Better Care Education and Development

 $\underline{\textbf{Framework}} \ \textbf{for Senior Charge Nurses/Midwives and Team}$

Leaders in All Areas of Practice

Knowledge Network Good Practice Toolkits

Six Steps Methodology (Skills for Health)

NES Skills Maximisaton Toolkit

Local Delivery

Work Based Learning

Accredited Courses

Academic Programmes

Management and Leadership Courses

Finance Training

Management Courses

Political Leadership

Business Case Development

Report Writing

Shadowing

Programme of preparation for supervisors of midwives,

Local Supervising Authority resources

Guided Participation in Managing Practice

Networking

Action Learning

Pillar of Practice Evidence, Research and Development
Aspect of Practice Evidence into practice

Examples of Sphere of responsibility/role

Be a role model for the wider team by promoting a positive research culture

Develop policies, procedures and protocols

Contribute to the wider research agenda through initiating or supporting NMAHP-led research activity

Identify, promote and embed evidence, and identify impact measures, using findings to enhance future activity

Collate evidence based reports to inform service improvement

Key Knowledge, Skills and Behaviours

Ability to:-

Further enhance knowledge of research approaches including advanced evaluation methods

Demonstrate understanding of research proposal application development, ethical approval process and funding sources

Use understanding of research and information governance to support others in research processes

Write for publication and contribute to peer review

Opportunities for Educational and Professional Development

National Initiatives

Knowledge Network Evidence into Practice

Knowledge Network Good Practice Toolkits

Professional Body Research and Development Resources

Joanna Briggs Institute

Cochrane Collaboration Library

Governance arrangements for research ethics committees.

A harmonised edition. Department of Health, 2011.

NHSScotland Quality Improvement Hub

<u>Institute for Health Improvement (IHI) Open School resources</u>

Research Pillar of the <u>AHP Advanced Practice Education</u> and Development Framework (MSK)

Advanced Practice Toolkit

Leading Better Care Education and Development

<u>Framework</u> Education and Development Framework for Senior Charge Nurses/Midwives and Team Leaders in all areas of practice

Better Together Programme

Framework for measuring impact

Local Delivery

Local NHS Board Research Starter Packs

Local Research, Development and Clinical Effectiveness resources

Local Research Forums

Local Journal Clubs

Local Writing Groups

Academic Programmes



Level 8 - Overview

Career Framework for Health Level	Level Attributes	Pillars of Practice	Qualifications that might be expected for roles at this level of the Career Framework	Scottish Credit and Qualifications Framework (SCQF) Level
Consultant Level Staff working at a very high level of expertise and/or have responsibility for planning services •	People at level 8 of the career framework require highly specialised knowledge, some of which is at the forefront of knowledge in a field of work, which they use as the basis for original thinking and/or research. They are leaders with considerable responsibility, and the ability to research and analyse complex processes. They have responsibility for service improvement or development. They may have considerable management responsibilities and be accountable for service delivery or have a leading education or commissioning role	Clinical Practice Facilitation of Learning Leadership Evidence, Research and Development	Masters Degree Doctorate Scottish Vocational Qualification (SVQ 5)	Level 11/12

Pillar of Practice

Clinical Practice

Aspect of Practice Safe, effective and person-centred care

Examples of Sphere of responsibility/role

Within own area of responsibility:-

Develop clinical expertise, innovation and professional/clinical leadership

Work as key part of wider multi-disciplinary team providing expert knowledge and skills

Provide expert input and/or lead in investigating and controlling adverse events in collaboration with members of the multi-disciplinary team.

Practice autonomously guided by expert understanding of policies, guidelines, protocols and procedures

Anticipate and predict risks/benefits through the application and analysis of data evidence and strategic awareness

Generation of reports and other forms of verbal, written and visual communication relating to clinical, operational, ethical and legal considerations

Promote and act to influence others across the service to incorporate non-judgemental, value-based care into practice and service development

Contribute with others across multi-agency boundaries to developing and implementing strategic plans for accessing hard to reach groups

Key Knowledge, Skills and Behaviours

Ability to:-

Apply expert knowledge and skills appropriate to own area of practice and the wider service

Act as a champion and role model for values based care and professionalism.

Use expert knowledge of legislation, professional regulation and codes of practice to develop, lead & establish protocols & procedures at operational & strategic levels.

Innovate, develop and lead on safe, effective & person-centred practice

Demonstrate knowledge of the models and principles of health improvement programme planning, implementation and evaluation

Opportunities for Educational and Professional Development

National Initiatives

NHSScotland Quality Improvement Hub

Little Things Make a Big Difference

The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)

The 10 Essential Shared Capabilities: Learning materials (Scotland) – (for all practitioners)

Learning resources on Dementia

Healthcare Associated Infection resources

Scottish Patient Safety Programme

Institute for Health

Improvement (IHI) Open School Resources

NES Clinical Skills Managed Education Network resources

Scottish Patient Safety Programme resources

Advanced Practice Toolkit

Professional Competency Frameworks

Better Together Programme

Communicating, Connecting, Caring

Local Delivery

Contemporary Clinical Updates

Local Development/Competency Frameworks

Clinical Governance and Legislation

Work Based Learning

Accredited Courses

Academic Programmes

Shadowing

Pillar of Practice

Clinical Practice

Aspect of Practice Professional judgement and decision making

Examples of Sphere of responsibility/role

Lead professional development and quality improvement planning across the service reflecting the importance of values based approaches

Within own area of responsibility:-

Consider legal and ethical issues when leading and advising at departmental, operational and strategic levels

Recognise ethical issues which may arise in practice and contribute to multi-disciplinary and multi-agency team discussion and decision making while supporting others to contribute

Lead service delivery within the context of the current professional and legal frameworks while remaining accountable for own professional practice

Key Knowledge, Skills and Behaviours

Ability to:-

Understand and apply new and emerging guidance and legislation that govern legal and ethical aspects of service provision

Model and promote expert level critical thinking to explore and analyse evidence, cases and situations enabling a high level of judgement and decision making

Use the principles of clinical governance, clinical supervision and clinical audit to lead, manage, and develop the legal and ethical aspects of service development and delivery.

Exercise expert levels of clinical, operational and strategic decision making

Opportunities for Educational and Professional Development

National Initiatives

Clinical Decision Making

Professional Codes of Conduct

The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)

The 10 Essential Shared Capabilities: Learning materials (Scotland) – (for all practitioners)

Better Together Programme

Communicating, Connecting, Caring

Local Delivery

Clinical Governance and Legislation

Work Based Learning

Accredited Courses

Academic Programmes

Shadowing

Pillar of Practice Facilitation of Learning
Aspect of Practice Learning, Teaching and Assessment

Examples of Sphere of responsibility/role

Contribute to the strategic development of education for students, staff and service users at a local and national level

Work collaboratively with education providers and other stakeholders to review, develop and implement appropriate programmes/ training for own organisation

Improve health care practice through evidence based educational and curriculum development and delivery

Lead planning, implementation and evaluation of educational interventions at a local, regional and national level for patients, a range of staff and the wider service informed by training needs analysis and in response to policy and strategy

Promote motivational ways to influence and optimise learning

Use evaluation findings to improve future educational initiatives

Key Knowledge, Skills and Behaviours

Ability to:-

Create opportunities for motivating others to learn and develop their teaching and assessment skills across the organisation

Influence organisational structures and culture to ensure delivery of continuous education and training for mentors and assessors

Opportunities for Educational and Professional Development

National Initiative

Quality Standards for Practice Placements

Testing for the Best

Generic guiding principles for those supporting learning in the workplace

Advanced Practice Toolkit

Learning Styles

Local Delivery

Practice Education Sessions e.g. Mentor updates, Managing failing students

Post Graduate Certificate in Teaching Learning and Assessment

Work Based Learning

Accredited Courses

Academic Programmes

Scottish Multi-disciplinary Maternity Development Programme

Remote and Rural Healthcare Educational Alliance

Pillar of Practice Facilitation of Learning

Aspect of Practice Creation of the learning environment

Aspect of Practice Creation of the learning environment			
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development	
Communicate scholarly activity, research and new developments to support the integration of evidence based practice within the learning environment Evaluate the impact of educational/ training interventions	Ability to:- Initiate and provide skilled supervision/coaching of others. Influence and implement organisational learning and development strategy in partnership with key stakeholders	National Initiatives Quality Standards for Practice Placements Testing for the Best Generic guiding principles for those supporting learning in the workplace Advanced Practice Toolkit Executive coaching programmes Local Delivery Practice Education Sessions e.g. Mentor updates, Managing failing students Post Graduate certificate in Teaching Learning and Assessment Work Based Learning Accredited Courses Academic Programmes Scottish Multi-disciplinary Maternity Development Programme Remote and Rural Healthcare Educational Alliance	

Pillar of Practice Leadership

Aspect of Practice Team Work and Development

Examples of Sphere of responsibility/role

Provide leadership to influence strategic direction across professional and organisational teams/boundaries

Support teams in their development by establishing and maintaining networks and sharing information

Key Knowledge, Skills and Behaviours

Ability to:-

Influence the wider strategic direction for workforce planning and development

Act as a coach and mentor to a wide range of staff

Opportunities for Educational and Professional Development

National Initiatives

AHP Fellowships

AHP Advanced Practice Education and Development Framework Musculoskeletal Services (MSK)

Advanced Practice Toolkit

Knowledge Network Good Practice Toolkits

Institute of Healthcare Improvement

<u>Executive Leadership and Management Programmes</u> e.g. Delivering for the Future: Strategic Leadership programme

Six Steps Methodology (Skills for Health)

Skills Maximisaton Toolkit

Political Leadership

Shadowing colleagues working in different areas of NHSScotland.

National public sector executive coaching and mentorship schemes.

Networking

Action Learning

Local Delivery

Work Based Learning

Accredited Courses

Academic Programmes

Business Case Development

Report Writing

Legal aspects such as Employment Law

Human Resources Training / Workforce Planning

Project Management

Financial Management

Marketing Strategies

Pillar of Practice Leadership

Aspect of Practice Professional and Organisational Leadership

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Responsible for business planning and people management skills including workforce development and succession planning

Contribute to the strategic review of clinical effectiveness and management of resources

Provide strong and effective leadership across professional and organisational boundaries with a focus on quality improvement and service excellence.

Act as an expert resource for patient care and decision making

Influence practice development by supporting and developing innovative and lateral thinking in self and others

Initiate, influence and lead new service developments

Monitor, and demonstrate how organisational goals are reflected in own and others objectives

Act as a organisational level change agent through identifying, challenging and managing poor performance

Work collaboratively across boundaries to develop and raise awareness of relevant policies, guidelines and strategies and influence change at local and national level

Identify and act on opportunities to influence and develop policy and guidelines at national level

Key Knowledge, Skills and Behaviours

Ability to apply skills in:-

Strategic management

Advanced project planning and management

Financial management

Stakeholder involvement

Impact assessment

Development of an outcomes focused business case

Critical thinking, analysis and synthesis

Ability to:-

Report effectively for a range of complex situations and contexts

Readily use highly specialised theoretical and practice knowledge to think, gain and share information, solve problems and make decisions.

Assess situations and identify the root cause of a complex problem in environments that are unfamiliar, complex and unpredictable and have many interacting factors

Lead and implement local, national and professional strategy and policy

Use critical reading skills to analyse and synthesise information

Interpret health information, statistics and research data

Use influencing and political lobbying skills

Model advanced communication and interpersonal skills

Opportunities for Educational and Professional Development

National Initiatives

AHP Fellowships

AHP Advanced Practice Education and Development
Framework Musculoskeletal Services (MSK)

Advanced Practice Toolkit

Knowledge Network Good Practice Toolkits

Institute of Healthcare Improvement

<u>Executive Leadership And Management Programmes</u> e.g. Delivering for the Future: Strategic Leadership programme

Six Steps Methodology (Skills for Health)

Skills Maximisaton Toolkit

Shadowing colleagues working in different areas of NHSScotland.

National public sector executive coaching and mentorship schemes.

Networking

Action Learning

Pillar of Practice Leadership

Aspect of Practice Professional and Organisational Leadership

Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional
		Opportunities for Educational and Professional Development Local Delivery Work Based Learning Accredited Courses Academic Programmes Local Supervising Authority resources Business Case Development Report Writing Legal aspects such as Employment Law Human Resources Training / Workforce Planning Project Management Financial Management Marketing Strategies

Pillar of Practice Evidence, Research and Development
Aspect of Practice Evidence into practice

Examples of Sphere of responsibility/role

Ensure that services are based on high-quality evidence through implementation of research activity findings and recommendations

Identify gaps in the evidence base and communicate findings to appropriate clinical, policy and research communities

Understand the responsibilities of research governance

Collaborate with appropriate research partners and build strategic links with leads for Research Forums and University programmes of research

Initiate, facilitate or undertake appropriate highquality research acting as principal investigator where appropriate

Contribute to development and implementation of a local NMAHP research strategy

Present research findings in peer reviewed journals, conferences and meetings

Act as a role model to develop a positive research culture within the NMAHP community

Contribute to the evidence base of NMAHP research activity within area of responsibility

Key Knowledge, Skills and Behaviours

Ability to:-

Critically review literature and present high level information clearly and concisely

Understand and support use of advanced research methods

Understand the responsibilities of a Principal Investigator including the functions and processes of ethical and research committees

Write critically including analysis, synthesis and interpretation of the evidence base to underpin practice

Establish appropriate policies and ensure support for clinical research activity and adherence to research governance

Lead/participate in cross-professional and/or cross-organisational research programmes

Opportunities for Educational and Professional Development

National Initiatives

Knowledge Network Evidence into Practice

Knowledge Network Good Practice Toolkits

Professional Body Research and Development Resources

Joanna Briggs Institute

Cochrane Collaboration Library

Governance arrangements for research ethics committees. A harmonised edition. Department of Health, 2011.

NHSScotland Quality Improvement Hub

Institute for Health Improvement (IHI) Open School resources

Research Pillar of the AHP Advanced Practice Education and Development Framework (MSK)

Advanced Practice Toolkit

Better Together Programme

Framework for measuring impact

Local Delivery

Local NHS Board Research Starter Packs

Local Research, Development And Clinical Effectiveness resources

Local Research Forums

Local Journal Clubs

Local Writing Groups



Level 9 - Overview

Career Framework for Health Level	Level Attributes	Pillars of Practice	Qualifications that might be expected for roles at this level of the Career Framework	Scottish Credit and Qualifications Framework (SCQF) Level
More Senior Staff Staff with ultimate responsibility for decision-making and full on-call accountability People working at level 9 require knowledge at the most advanced frontier of the field of work and at the interface between fields. They will have responsibility for the development and delivery of a service to a population, at the highest level of the organisation •	People at Level 9 apply advanced and highly developed theoretical and practical knowledge over a wide range of clinical, scientific, technical and/or management functions OR are accountable for ensuring all staff within area of responsibility have required skills and knowledge to deliver products of the highest standard and facilitate effective knowledge management to ensure evidence based practice and quality assurance	Clinical Practice Facilitation of Learning Leadership Evidence, Research and Development	Masters Degree Doctorate Scottish Vocational Qualification (SVQ 5)	Level 11/12

Pillar of Practice Clinical Practice

Aspect of Practice Safe, effective and person-centred care			
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development	
Provide professional, clinical leadership across the organisation to reduce risk and minimise potential for adverse events Communicate the vision across the organisation, motivating and inspiring others Work with others across multi-agency boundaries developing, implementing and evaluating strategic plans for accessing hard to reach groups	Ability to:- Translate and lead the implementation of strategy into practice, demonstrating creativity and a vision for the future Act as a role model and create a culture that promotes values based, person-centred care Demonstrate knowledge of the role that communities and others play in improving population health and wellbeing and reducing inequalities		
		Academic Programmes	

Pillar of Practice Clinical Practice

Aspect of Practice Professional judgement and decision making

Examples of Sphere of responsibility/role Take the professional lead for the organisation within the context of the current professional and legal frameworks while remaining accountable for any profession. Ability to: Interpret and lead implementation of new and current guidance and legislation that governs legal and ethical aspects of service	
within the context of the current professional and legal frameworks while remaining accountable for	
legal frameworks while remaining accountable for Interpret and lead implementation of new and current guidance and legislation that governs legal and others are consistent and legislation that governs legal and others are consistent as a consistent and legislation that governs legal and others are consistent as a consistent and legislation that governs legal and others are consistent as a consistent and legislation that governs legal and others are consistent as a consistent and legislation that governs legal and others are consistent as a consistent and legislation that governs legal and others are consistent as a consistent and legislation that governs legal and others are consistent as a consistent as a consistent and legislation that governs legal and others are consistent as a consistent and legislation that governs legal and other and consistent as a consistent as a consistent and legislation that governs legal and other and consistent as a consistent as a consistent as a consistent as a consistent and legislation that governs legal and other and consistent as a c	
own practice Professional Codes of Conduct	
Provide guidance to others on governance issues relating to ethical and legal issues Use expert knowledge of clinical governance, legal and ethical issues and professional codes of conduct to make complex organisational decisions The 10 Essential Shared Capabilities for Mental Health Practice: Learning materials (Scotland)	_
The 10 Essential Shared Capabilities: Learning material (Scotland) – (for all practitioners)	<u>ls</u>
Local Delivery	
Work Based Learning	
Accredited Courses	
Academic Programmes	
Shadowing	

Pillar of Practice Clinical Practice

Aspect of Practice Learning, Teaching and Assessment

Aspect of Fractice Learning, reacting and Assessment			
	oportunities for Educational and Professional evelopment		
organisational learning and assessment Generate and operationalise ideas for enhancing the educational direction of the organisation Responsible for organisation adherence to the application of standards and guidelines Apply standards for ensuring the quality of the educational experience Transform health care practice through evidence based educational and curriculum development and delivery Initiate and lead on collaborative working with education providers Local Section 1. In the educational experience and the experience and the experience are practice through evidence based educational and curriculum development and delivery and the educational experience are practice through evidence based educational and curriculum development and delivery are providers.	Actional Initiatives Quality Standards for Practice Placements Testing for the Best Generic guiding principles for those supporting learning in the workplace Advanced Practice Toolkit Learning Styles cal Delivery Practice Education Sessions e.g. Mentor updates, Managing failing students Post Graduate Certificate in Teaching Learning and Assessment Work Based Learning Accredited Courses Academic Programmes		

Pillar of Practice Facilitation of Learning
Aspect of Practice Creation of the learning environment

Create an ethos in the organisation which creates and values a positive learning environment

Ability to:-

Lead strategically to create a culture of learning within the organisation

National Initiatives

Quality Standards for Practice Placements

Testing for the Best

Generic guiding principles for those supporting learning in the workplace

Local Delivery

Accredited Courses

Academic Programmes

Pillar of Practice Leadership

Aspect of Practice Team Work and Development

Aspect of Fractice Team work and Development				
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development		
Maximise the potential of the team through	Ability to:-	National Initiatives		
the use of recognized workforce planning methodologies and skill mix.	Strategically manage teams by sharing information and expertise	AHP Fellowships		
Operates independently, manages department,	Use strategic organisational approaches to increase team	Knowledge Network Good Practice Toolkits		
develops and interprets organisational policies and impact of team performance using workforce	effectiveness and outputs	Institute of Healthcare Improvement		
intelligence		Executive Leadership and Management Programmes e.g. Delivering for the Future: Strategic Leadership programme		
		Six Steps Methodology (Skills for Health)		
		Skills Maximisaton Toolkit		
		Shadowing colleagues working in different areas of NHS Scotland.		
		National Public Sector Executive Coaching and Mentorship Schemes		
		Political Leadership		
		Networking		
		Action learning		
		Local Delivery		
		Work Based Learning		
		Accredited Courses		
		Academic Programmes		
		Legal aspects such as Employment Law		
		Financial Management		
		Marketing Strategies		

Pillar of Practice Leadership

Aspect of Practice Professional and Organisational Leadership

Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development
Provide executive level leadership across the organisation Lead on the strategic review of clinical effectiveness of services Develop and lead NMAHP audit and problem solving in an ethical, reflective and evidence based manner. Ensure delivery of a clinically excellent high quality service in own work and across health services Accountable for: • clinical and corporate governance • operational and workforce planning • developing effective organisational communication systems Contribute to the setting of organisational goals which are reflected in own, others and departmental objectives Work collaboratively across organisational boundaries leading on development, implementation and awareness raising of relevant policies, guidelines and strategies. Influence change at local and national level Identify and act on opportunities to influence and develop policy and guidelines Respond to and lead on, national and local requests for document review (e.g. strategy, policy guidelines	Ability to:- Respond and report effectively for a range of complex situations and contexts Pro-actively anticipate and manage risk. Demonstrate creativity and vision Interpret health information, statistics and research data at an advanced level Write for publication nationally and internationally Demonstrate expert skills in:- Change management Leadership Influencing and political lobbying Communication and interpersonal relationships Presentation of information to wide ranging audiences	National Initiatives AHP Fellowships Knowledge Network Good Practice Toolkits Institute of Healthcare Improvement Executive Leadership and Management Programmes e.g. Delivering for the Future: Strategic Leadership Programme Six Steps Methodology (Skills for Health) Skills Maximisaton Toolkit Shadowing colleagues working in different areas of NHSScotland. National Public Sector Executive Coaching and Mentorship Schemes. Networking Action Learning Political Leadership

Pillar of Practice Leadership

Aspect of Practice Professional and Organisational Leadership

Aspect of Practice Professional and Orga	Aspect of Practice Professional and Organisational Leadership		
Examples of Sphere of responsibility/role	Key Knowledge, Skills and Behaviours	Opportunities for Educational and Professional Development	
Lead and manage change at organisational level		Local Delivery	
Monitor effectiveness and impact of change using		Work Based Learning	
evidence based tools		Accredited Courses	
Share NHS NMAHP expertise with non-NHS organisations and lead on the marketing, costing,		Academic Programmes	
delivery and monitoring of contracts as appropriate		Local Supervising Authority resources	
		Business Case Development	
		Legal aspects such as Employment Law	
		Human Resources Training / Workforce Planning	
		Financial Management	
		Marketing Strategies	

Pillar of Practice Evidence, Research and Development
Aspect of Practice Evidence into practice

Opportunities for Educational and Professional Examples of Sphere of responsibility/role Key Knowledge, Skills and Behaviours Development Contribute the NMAHP perspective to the Ability to:-**National Initiatives** development of the organisation-wide strategy for **Knowledge Network Good Practice Toolkits** Apply advanced knowledge of research governance research and development Knowledge Network Evidence into Practice Develop a research culture within the NMAHP community by Monitor the impact of the NMAHP research acting as a role model, establishing appropriate policies and Professional Body Research and Development Resources strategy ensuring support for clinical and person-centred research activity Joanna Briggs Institute Work with senior colleagues from partner across the organisation Universities to develop shared funding applications Cochrane Collaboration Library for research linked to national priorities and programmes of work Governance arrangements for research ethics committees. A harmonised edition. Department of Health, 2011. Provide opportunities for appropriate members of the workforce to participate in programmes of NHSScotland Quality Improvement Hub research relevant to practice Institute for Health Improvement (IHI) Open School Resources **Better Together Programme** Framework for measuring impact **Local Delivery** Local NHS Board Research Starter Packs Local Research, Development And Clinical Effectiveness resources Local Research Forums Local Journal Clubs Local Writing Groups



Appendix 1

Career Framework for Health

Taken with Permission from the Scottish Government Workforce Directorate "Guidance to NHS Boards on the Career Framework for Health" 11 March 2009 (Annex 2).

The diagram outlines the Career Framework Levels, the appropriate Clinical level title (in brackets), a brief clinical level descriptor and, for illustration, some possible non-clinical role examples

Note: This diagram is a slight adaptation of the version on the Skills for Health website and from the one formally launched in 2006. These adaptations are simply to reflect generally recognised terms in Scotland, which may differ from those used elsewhere in the UK. They do not affect the substance of the Career Framework or represent a departure from the Career Framework launched in 2006.

Career Framework Level 9

People working at level 9 require knowledge at the most advanced frontier of the field of work and at the interfac between fields. They will have responsibility for the development and delivery of a service to a population, at the highest level of the organisation. Indicative or Reference title: Director

Career Framework Level 8

People at level 8 of the career framework require highly specialised knowledge, some of which is at the forefront of knowledge in a field of work, which they use as the basis for original thinking and/or research. They are leaders with considerable responsibility, and the ability to research and analyse complex processes. They have responsibility for service improvement or development. They may have considerable clinical and/or management responsibilities, be accountable for service delivery or have a leading education or commissioning role.

Indicative or Reference title: Consultant

Career Framework Level 7

People at level 7 of the career framework have a critical awareness of knowledge issues in the field and at the interface between different fields. They are innovative, and have a responsibility for developing and changing practice and/or services in a complex and unpredictable environment. Indicative or Reference title: Advanced Practitioner

Career Framework Level 6

People at level 6 require a critical understanding of detailed theoretical and practical knowledge, are specialist and /or have management and leadership responsibilities. They demonstrate initiative and are creative in finding solutions to problems. They have some responsibility for team performance and service development and they consistently undertake self development. Indicative or Reference title: Specialist/Senior Practitioner

Career Framework Level 5

People at level 5 will have a comprehensive, specialised, factual and theoretical knowledge within a field of work and an awareness of the boundaries of that knowledge. They are able to use knowledge to solve problems creatively, make judgements which require analysis and interpretation, and actively contribute to service and self development. They may have responsibility for supervision of staff or training. Indicative or Reference title: Practitioner

Career Framework Level 4

People at level 4 require factual and theoretical knowledge in broad contexts within a field of work. Work is guided by standard operating procedures, protocols or systems of work, but the worker makes judgements, plans activities, contributes to service development and demonstrates self development. They may have responsibility for supervision of some staff. Indicative or Reference title: Assistant/Associate Practitioner

Career Framework Level 3

People at level 3 require knowledge of facts, principles, processes and general concepts in a field of work. They may carry out a wider range of duties than the person working at level 2, and will have more responsibility, with guidance and supervision available when needed. They will contribute to service development, and are responsible for self development. Indicative or Reference title: Senior Healthcare Assistants/Technicians

Career Framework Level 2

People at level 2 require basic factual knowledge of a field of work. They may carry out clinical, technical, scientific or administrative duties according to established protocols or procedures, or systems of work. Indicative or Reference title: Support Worker

Career Framework Level 1

People at level 1 are at entry level, and require basic general knowledge. They undertake a limited number of straightforward tasks under direct supervision. They could be any new starter to work in the Health sector, and progress rapidly to Level 2. Indicative or Reference title: Cadet

Appendix 2

Using the Post Registration Career Development Framework to Support the NHS Knowledge and Skills Framework (NHS KSF)

The Post Registration Career Development Framework is a useful resource to guide you in generating evidence for your KSF Joint Development Review and your Personal Development Plan

Broad matching of the Pillars of Practice within the Post Registration Career Development Framework against the Core and Specific Dimensions of the NHS Knowledge and Skills Framework (NHS KSF) is presented to help you to make links between both frameworks.

Within each Pillar of Practice you will find examples of the broad sphere of responsibility and the key knowledge, skills and behaviours for all Levels of Practice. Identifying your current level of practice and reflecting on the Framework can help you to recognise your personal achievements in the core and specific dimensions of KSF relevant to your post (detailed in your KSF post outline). It can also help you identify your continuing professional development needs.

This information can then be used to generate evidence for your development review and your Personal Development Plan (PDP). The evidence can also be used in portfolios to demonstrate evidence of professional updating for professional bodies e.g Health Professional Council, Nursing and Midwifery Council.

NB: it should be noted that there is no direct link between the levels of the Career Framework for Health and Agenda for Change paybands. Suggested broad matching of the pillars of practice within the Post Registration Career Development Framework against the Core and Specific Dimensions of the NHS Knowledge and Skills Framework (NHS KSF).

Post outlines based on the NHS KSF will set out the actual requirements for a post, the dimensions and levels required. The emphasis on each pillar will also vary depending on post.

Pillars of Practice	Core and Specific Dimensions of the NHS Knowledge and Skills Framework
Clinical Practice	Core 1 Communication
Core Content	Core 2 People and personal development
	Core 3 Health, safety and security
	Core 4 Service improvement
	Core 5 Quality
	Core 6 Equality and Diversity
	HWB2 Assessment and care planning to meet health and wellbeing needs
	HWB3 Protection of health and wellbeing
	HWB4 Enablement to address health and wellbeing needs
	HWB5 Provision of care to meet health and wellbeing needs
	HWB6 Assessment and treatment planning
	HWB7 Interventions and treatments
	IK2 Information collection and analysis
	GI Learning and development
	G5 Services and project management
	G6 People management

Pillars of Practice	Core and Specific Dimensions of the NHS Knowledge and Skills Framework
Facilitation of Learning	Core 1 Communication Core 2 People and personal development Core 6 Equality and Diversity G1 Learning and development G2 Development and innovation HWB1 Promotion of health and wellbeing and prevention of adverse effects on health and wellbeing HWB4 Enablement to address Health and Wellbeing Needs IK3 Knowledge and Information Resources
Leadership	Core 1 Communication Core 2 People and Personal Development Core 4 Service improvement Core 5 Quality Core 6 Equality and Diversity G2 Development and Innovation G4 Co-ordinate and monitor the use of financial resources G5 Services and project management G6 People management G7 Capacity and capability
Evidence, Research and Development	Core 1 Communication Core 5 Core 6 Equality and Diversity IK1 Information processing IK2 Information collection and analysis IK3 Knowledge and information resources